

Portable Careers for Military Spouses

Mission:

# Medical Transcription

A career that moves with you!



“ The Department of Defense is working hard to ensure that you have choices at a new duty station so that you can pursue your education and career goals. We want you to be able to take your career with you, wherever that may be. ”

*Leslye A. Arsit, Deputy Under Secretary of Defense,  
Military Community and Family Policy*



Sponsored by:



Association for Healthcare Documentation Integrity



U.S. Department of Defense



Medical Transcription Industry Association



U.S. Department of Labor



**MilitarySpouseCareerCenter**  
**www.Military.com/Spouse**

This program is operated under contract to the U.S. Department of Defense. Services are provided at no cost to military spouses and employers.

Are you tired of job-hunting every time you move to a new duty station?

Do potential employers seem reluctant to hire you because you move every few years?



**Medical Transcription could be the answer for you!**

“ I have a career ahead of me that I love and is all my own. ”

*Debbie Kean, Marine Corps Spouse*

# Medical Transcription

## — “A Portable, Flexible, Federally Promoted Career for Military Spouses”



The U.S. Department of Labor has declared **medical transcription** to be an apprenticeship occupation. Medical transcriptionists (MTs) are specialists in medical language and healthcare documentation. Workforce development is essential to ensure that documentation experts are in place to assist the industry in transitioning to an electronic health record and to preserve the quality & integrity of future health records.

### New Beginning 2008

Graduates of selected **medical transcription** training programs who earn the Registered Medical Transcriptionist (RMT) credential are candidates to participate in the new federally approved **Registered Apprenticeship Program**. This program, sponsored by the Association for Healthcare Documentation Integrity (AHDl) and the Medical Transcription Industry Association (MTIA) offers structured, on-the-job learning and related technical instruction for qualified MTs entering the profession.

For additional information about the program visit [www.mtia.com](http://www.mtia.com)

#### What is an MT?

Medical transcriptionists translate from oral to written form the record of a patient's medical history, diagnosis, treatment, prognosis and outcome. Physicians and other providers employ state-of-the-art technology to dictate this information and then rely on medical transcriptionists to transform their spoken words into comprehensive records that accurately communicate clinical information.

### Getting Started with a Career as a Medical Transcriptionist

**Enroll in an ACCP-Approved School:**  
ACCP-approved schools provide state-of-the-art education enabling each MT graduate to deliver accurately transcribed documents for healthcare providers.

To view a list of these schools visit:

[www.ahdionline.org/scriptcontent/mtapproved.ctm](http://www.ahdionline.org/scriptcontent/mtapproved.ctm)

#### **Registered Medical Transcription (RMT) exam**

- Taken upon graduating from an approved medical transcription school
- Essential in order to participate in the Registered Apprenticeship Program
- Assures qualifications to practice medical transcription
- Industry-recognized certification

Detailed information can be found at [www.ahdionline.org](http://www.ahdionline.org)

#### **Scholarships:**

Military Spouses may be eligible for discounts, scholarships, specialized grants, Pell Grants or Sallie Mae student loans to offset the cost of tuition. Some schools also offer individual loans, payment plans and accept VA benefits, such as GI Bill.

Military spouses can find out more information about the resources available to them by contacting the educational schools at [www.ahdionline.org/scriptcontent/mtapproved.ctm](http://www.ahdionline.org/scriptcontent/mtapproved.ctm)

Some military installations have local scholarships info through their Family Centers ([www.militaryinstallations.dod.mil/ismart/MHF-MI/](http://www.militaryinstallations.dod.mil/ismart/MHF-MI/)) or Workforce Investment Act funding through DoL's One-Stop Career Centers ([www.milspouse.org](http://www.milspouse.org)).

#### **Employment:**

The medical transcription field is growing rapidly. Jobs are available with major medical facilities, private practices, and service providers. Many job openings are listed on government and commercial job banks and employment centers, including the Military Spouse Career Center, located at [www.Military.com/Spouse](http://www.Military.com/Spouse). DoD and DoL, together with AHDl and MTIA, support medical transcription courses and careers for military spouses and family members.

Contact AHDl or MTIA today for complete information.

[www.ahdionline.org](http://www.ahdionline.org) or [www.mtia.com](http://www.mtia.com)